

# Monthly review

Note: Please keep proper and accurate records of your activities for verification when necessary



RUNNING | STREAM

## Business Activities and Appointments Record

Name		Date	
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## Sales

No. of Deals Closed		No. of Warm Leads	
No. of Appointments		No. of Introduction Calls/Emails Delivered	

	Collection	Amount	Awardee	Month Signed	Remarks
1					
2					
3					

## Recruitment

No. of Consultants Recruited		No. of Warm Leads	
No. of Appointments		No. of Introduction Calls/Emails Delivered	

Newly Signed Consultants			
	Name	Activation Month	Remarks
1			
2			
3			

## Remarks (if any)